

ABCC Approved Minutes 2013/11/06

Blanchard Elementary School Library, 7:32pm meeting opened

Present: Kristie Rampton, Sunanda Sahay, Tse-Ming Wang, Marion Powers, Greg Hutchins, Linda Mayer, Alexis Presti-Simpson, Barbara Estabrook, Nancy Kumaraswami, Suman Adishesu

Absent: Nancy Evans

Public: Janet Adachi, Acton Selectman

Kristie will be co-chairing with Sunanda. Kristie will be responsible for setting the agenda. Sunanda will reserve the space for meetings.

Greg moved to adopt the Minutes of 2013/09/16. Sunanda seconded. The vote was unanimous to adopt Minutes of 2013/09/06.

Greg moved to adopt the Minutes of 2013/10/11. Kristie seconded. Vote was unanimous to adopt Minutes of 2013/10/11.

Kristie began the NARA sculpture update by saying she had gone to Joyce Zarin's, the fabricator, workshop in Massachusetts. Kristie was pleased to view several of Joyce's completed pieces. All the contracts have been completed and signed. Copies have been given to the artist, fabricator, Town of Acton and ABCC. The town of Acton reviewed the contract prior to the signing and they will take on the responsibility of installation of the sculpture. \$500 has been sent to the artist. Completion date will be the end of November. Linda will coordinate the timing of the installation by having the artist coordinate directly with Acton. Carolyn's part is now complete. November 22 is the target date for installation. ABCC members who are available can gather for the installation completion. Marion will handle publicity to announce to the community when the installation will happen including the possibility of a Dedication in the spring. An artist's rendering would be helpful for the Press release. Kristie will inform Suman of the details so the ABCC web site will be updated.

Linda will notify ABCC when the installation will take place.

Greg delivered the Treasurer's report. A number of grant reimbursements were completed last month. Jennifer Barrett is Boxborough's new accountant with whom Greg will be working with in the near future. Greg continues to follow up on grant reimbursements that have not been submitted.

Oktoberfest was an opportunity for ABCC to gain more name recognition.

Todd Davis has resigned from ABCC. He might be available to help with the film festival in May 2014.

Before Grants are discussed, ABCC members need to determine if there is a conflict of interest and complete the appropriate paper work.

Nancy Evans has been sworn in and is now a member of the ABCC. We welcome Nancy.

Grants have been distributed to each ABCC member. \$8500 is available for granting this year. Marion will send out information that will guide us in the grant review process.

8:35pm meeting adjourned.